



HOW TO WRITE A RESOLUTION

PROPOSING A RESOLUTION

A resolution is a proposed action or an amendment to an existing article within the Constitution that NSNU members would like the Union to implement. There are two types of resolutions: Action Resolutions and Constitutional Resolutions.

ACTION RESOLUTIONS

An Action Resolution is a request in writing to the NSNU seeking an action to be taken by the Union that is not related to the Constitution.

CONSTITUTIONAL RESOLUTIONS

The Constitution of any organization provides the foundation and governing principles that direct and inform decision making. Amendments to the Constitution are required in order to accurately reflect the evolving goals and needs of the membership as well as the organization. The process of amending the Constitution starts with the submission of a Resolution. Resolutions are required to amend existing Articles contained within the Constitution or to propose new language.

PASSING A RESOLUTION

Any member of the union can submit a resolution for debate during an Annual General Meeting, at which time it will be decided whether the resolution will be carried or rejected by voting delegates in attendance. For Constitutional Amendments two-thirds (2/3) of voting delegates must vote in favour for the resolution to be carried. For Action Resolutions, a simple majority is needed to pass the motion (50% +1).

The following guideline will assist you and your Local representation in preparing a Constitutional or Action Resolution:

GUIDELINES FOR DRAFTING RESOLUTIONS

1. CALL TO ACTION

The purpose of the resolution is stated in the **“THEREFORE BE IT RESOLVED THAT”**

section. This is supported by the **“WHEREAS”** and **“AND WHEREAS”** clauses which outline the reasons for the action. There may be several **“AND WHEREAS”** statements to support your resolution.

2. SUPPORTING INFORMATION

If you use statistical information be sure to provide adequate referencing at the end of the resolution so that the figures quoted can be checked.

3. DEADLINE

According to the NSNU Policy Manual, “Members of the Nurses’ Union may submit resolutions which have been **moved and seconded** to the Executive Director of the Nurses’ Union at least ninety (90) days prior to an Annual General Meeting”.

4. SUBMITTING RESOLUTIONS

Members who move and second the resolution should put their names on the document prior to submitting it. Resolutions can be submitted via mail to the NSNU office or via email to priscilla.hardy@nsnu.ca

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WHEREAS: state the subject or issue that the resolution pertains to;

AND WHEREAS: state supporting information or evidence;

THEREFORE BE IT RESOLVED THAT: state the desired outcome or action to be taken to sufficiently fulfill the resolution.

NAMES OF MOVER AND SECONDER

X _____

X _____

Mover's Name

Secunder's Name

Local (e.g. Dartmouth General)

SAMPLE RESOLUTION

The following resolution was passed during the 2005 Annual General Meeting.

Action Resolution - No Constitutional Amendment Required –Simple Majority

WHEREAS: the Romanow Commission on the future of health care heard from thousands of Canadians concerned about the state of health care in Canada;

AND WHEREAS: the final report provides a detailed plan for protecting and strengthening Medicare and was widely endorsed by Canadians;

AND WHEREAS: federal and provincial governments have yet to publicly commit to fully implement this report;

THEREFORE BE IT RESOLVED THAT: the Nurses' Union actively support and work for the full implementation of the Romanow Report on an ongoing basis.

Financial Implications

There are no financial Implications