

## Bourinot's Rules at a Glance

To Do This:	You Say This:	May Interrupt Speaker?	Must be Seconded?	Motion Debatable?	Motion Amendable?	Majority Required?
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Yes, only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Raise a matter already voted on earlier in the meeting	I move that the motion about...be lifted from the table	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that the motion about...be reconsidered at the next meeting and provide written notice requesting that the matter be raised	No	Yes	Yes	No	2/3 Majority
Object to something which prevents your continued participation (e.g. excessive noise)	Point of Privilege	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of Information	Yes if Urgent	No	No	No	No vote taken, chair rules
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Enquire about procedure or consequence	Point of Order	Yes	No	Yes, only on the point	No	No vote taken, chair rules
Object to incorrect procedure being used	Point of Order	Yes	No	Yes, only on the point	No	No vote taken, chair rules